SUPPLIER INFORMATION REQUEST FORM

Please complete and sign the below for and return via e-mail to ap.invoices@nyab.com or FAX to (315) 786-5677.

Please check which of our divisions you supply product or provide services to (check all that apply):

☐ NEW YORK AIR BRAKE
☐ ANCHOR BRAKE SHOE
☐ KNORR BRAKE COMPANY
☐ IFE NORTH AMERICA
☐ MERAK NORTH AMERICA

SUPPLIER DETAILS:

*Name: _____

*Address: _____   *Country: _____

*City: _____   *State: _____   *Zip Code: _____

*Contact Name$^{\pm}$: _____   Title/Position: _____

Phone: _____   *E-Mail$^{\pm}$: _____

*Payment Advice E-Mail: _____

BANK/FINANCIAL INSTITUTION INFORMATION:

*Bank Name: _____

*Bank Address: _____

*Bank Country: _____

*Bank Account: _____   IBAN (If applicable): _____

*SWIFT/BIC Code: _____   *Clearing Code (Routing Number): _____

*Type Of Account: ☐ CHECKING   ☐ SAVINGS

Accepted Currency (i.e. USD only, All, EUR only): _____

*Intermediary Bank Name (if applicable): _____

*Intermediary Bank Address: _____

*Bank Country: _____   *Bank Account (if applicable): _____

*SWIFT/BIC Code: _____   *Clearing Code (Routing Number): _____

AUTHORIZED SIGNATURE:

Signature: _____   Date: _____

INTERNAL USE ONLY

Accepted By: _____   Date: _____

Entered By: _____   Date: _____

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* DENOTES MANDATORY FIELD – These fields must be completed for form to be accepted.

$^{\pm}$ This person will be responsible for any accounting/finance related inquiries and communications. The payment advice e-mail is where all remittance advice will be sent.

SUPPLIER INFORMATION REQUEST FORM
Instructions

Click the box of the company that you do business with (check all that apply).

Supplier Details
1. Fill in the name of your company as it appears on your bank account. Include your DBA in parenthesis or listed as d.b.a.
2. In the address section complete this as the address associated with your bank account.
3. Contact Name, Title/Position, Phone, and E-Mail are for the information of a contact that will be able to answer any finance related questions.
4. The payment advice e-mail is where any remittance details should be sent.

Bank/Financial Institution Information
1. Enter the name of the bank where your account is located. Include the branch in this section, if applicable.
2. In the bank address section include the full address of your bank.
3. Bank Country is the country in which your bank is located.
4. In the bank account field, enter your full bank account as needed for ACH/Wire transfers.
5. If your country uses an IBAN fill this out instead of the bank account field. IBAN's consist of the 2 letter ISO country code, the bank key, and account number.
6. The SWIFT/BIC code must be completed for any banks located outside of the United States. This information can be found on your bank's website or by contacting your bank. This field must have 8 or 11 alpha-numeric characters.
7. Clearing code, also known as a routing number or bank key, must be completed when the bank is located within the United States or Canada. This field must contain only numeric values. In the United States and Canada routing numbers are 9 digits long.
8. Indicate whether your account information is for a checking or savings account by clicking the box.
9. In the accepted currency field, indicate the currency that your bank account will accept. If your account accepts multiple currencies, indicate this here. If you have accounts for different currencies complete separate forms for each, as needed.
10. In the intermediary bank fields, enter all information related to your intermediary bank. You must complete this section if your bank is in China or India. You can get this information from your bank's website or by contacting your bank. If there is no intermediary, leave this blank.

Authorized Signature
Sign and date the form before submitting. This should be signed by a member of your organization that can verify the bank account information.

Submitting the Form
This form can be submitted by clicking on the e-mail address at the top of the form.
~Note – This form cannot be submitted until all required information is completed.